

MT HOOD KIWANIS CAMP

RETREAT RULES AND REGULATIONS



SECURITY AND SAFETY:

Prohibited at camp:

- Pets are not allowed on camp property, unless it is a service animal.
- Illegal drugs on camp property are strictly prohibited.
- Mt. Hood Kiwanis Camp prohibits the transportation of individuals in the back of pickup trucks or any vehicles where seats are not attached.
- Firearms (defined as any projectile-firing device), guns (all types), ammunition, fireworks of all kinds, incendiary devices, explosives, flare guns, air rifles (including paint ball rifles), guns using BBs or pellets or darts, any slingshot device, knives designed or intended for harm to people (such as switchblades, shivs, daggers or shanks, bayonets or other martial arts devices and ceremonial swords) and tasers or other electric shock devices are strictly prohibited.
- We do not recommend bringing personal sporting equipment that could be potentially dangerous. If you do bring equipment, we require that you keep it locked in your vehicle at all times.
- Smoking is not allowed in any camp buildings. There is one designated area for smoking. Smokers should use appropriate receptacles for cigarette disposal as it poses a potential fire hazard.
- Groups MAY NOT hang signage over any MHKC signage in camp, nor can they place signage over ODOT highway signs on Hwy 26.

Ratios- Groups are responsible for providing supervision for all participants under the age of 18 at all times. We require the following ratios:

Participant Age	# of Adult Chaperones	# of Youth Participants
4-5 years	1	5
6-8 years	1	6
9-14 years	1	8
15-18 years	1	10

Emergency exits and procedures:

- Rental groups are responsible for emergency care. Each rental group must have a fueled vehicle on site that can be used for emergency transportation.
- If you hear an air horn (3 blasts), begin emergency procedures.
- In case of emergency requiring evacuation, advise your group to meet in the field in front of Fanning Hall to determine if evacuation towards Highway 26 is necessary.
- Call 911 if AED is used or if any illness, injury, or accident needing assistance occurs.
- If an emergency, notify the Onsite Property Manager immediately after contacting the appropriate emergency responders.

How to contact Onsite Property Manager: (phone number on site- 503.272.3288 or 503.272.3150)

- Check Onsite Property Manager home, Fanning Hall kitchen, and maintenance barn.
- If the Onsite Property Manager left the site, the group can call the Portland office at: 503.452.7416 (number is on the telephone list by each telephone).
- Contact the Onsite Property Manager immediately if problems with gas/water/electric occur.

If you see or encounter a suspicious person on the camp property, report immediately.

ALWAYS use the buddy system on trails, near the waterfall, and in the pool.

Please respect the environment. No littering, stay on paths, no picking plants, no cutting wood, no throwing stones or wood in pond. "Take only pictures, leave only footprints."

Pool (if used):

- Mt. Hood Kiwanis Camp does not provide a lifeguard or aquatics personnel. If you use the pool, you are required to provide at least two trained and certified persons that are 18 years of age or older. One of them must hold a current certification as a lifeguard by a nationally recognized certifying body.
- Use the buddy system to keep track of swimmers.
- If participants cannot swim the length of the pool without a life jacket, they are not allowed to swim in the deep end of the pool.

KITCHEN AND MEALS:

Meal service:

- Meal times: 8am, 12 pm, 5pm unless otherwise arranged.
- Buffet service.
- We accommodate vegetarian and other dietary requests to the best of our abilities.
- Self- bussing.

Food preparation in lodge kitchens

- Use only clean and sanitized utensils and equipment during food preparation.
- Clean and sanitize food contact surfaces after each use.
- Minimize the time potentially hazardous food remains in the temperature danger zone between 40 degrees Fahrenheit and 140 degrees Fahrenheit.
- The FDA specifies all dishes should be air dried before being stacked and stored.